

URBANDALE PUBLIC LIBRARY ART GALLERY COMMITTEE MINUTES

July 9, 2025

MEMBERS PRESENT: Larry Kusmaul, Sandy Kusmaul, Ivan Martin, Tam Martin, Charlotte Saliers, Grace Saliers, Ted Saliers, Jeff Suchomel, Emma Thomas-McGinnis, & Cindy Willson

MEMBERS ABSENT: None

STAFF PRESENT: Nicholas Janning, Brianna Ryan, & Staci Stanton

CITIZENS PRESENT: None

CALL TO ORDER: Nicholas called the meeting to order at 5:30 p.m.

APPROVE AGENDA: The committee reviewed and approved the July agenda.

APPROVE MINUTES: The committee reviewed and approved the April minutes.

CITIZENS FORUM: None

APPROVE TREASURER'S REPORT: The committee reviewed and approved the report.

1. OLD BUSINESS

- a. New Hanging System Progress
 - i. The committee received an updated bill from STAS for \$1969, and the order for the new rods and rails has been submitted and should arrive soon. The committee plans to coordinate with City Maintenance staff to install between exhibits to simplify the process.
- b. Transitioning from the Art Gallery Weebly website to the library website
 - i. Not a time-sensitive process. The Weebly site is free, and the domain, which comes up for renewal around November, is cheap, so it could be extended for another year to provide the library staff with ample time to familiarize themselves with their new library website system and create a new webpage.
 - ii. It was decided that all the archived posts on the Weebly site couldn't be exported, so it's not feasible to transfer all that content. Staff will just grab the names of past artists, and if possible, a link to the artist's website, the timeframe the artist exhibited at the library, and the medium they used.

2. NEW BUSINESS

- a. Soliciting artist submissions for 2026 exhibit schedule (to be juried at October meeting)
 - i. The September 15 deadline for artist submissions was selected to allow time for Emma to gather all the submissions and compile them to send out to the committee a few weeks prior to the October meeting, so the committee can review the applicants beforehand to help streamline the selection process.
 - ii. Grace was asked to design a Call for Artists poster that the committee could take to post on public bulletin boards.
 - iii. The library will include a 2026 call for artists section in the August Adult Programming Newsletter.

3. MISCELLANEOUS

- a. Charlotte brought up the idea that the committee could look into updating the mobile glass cases if there is money in the budget next year.

Next meeting is Wednesday, October 8, 2025, at 5:30 p.m.

The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Charlotte Saliers

President

Attest: Brianna Ryan